



BHARAT HEAVY ELECTRICALS LIMITED | TIRUCHIRAPPALLI 620 014
OUTSOURCING DEPARTMENT

INSTRUCTION TO VENDOR FOR SUBMISSION OF OFFER FOR E-NIT: 2026OVM013

- E-NIT: 2026OVM013** is for entering into a Framework Agreement with BHEL for **Fabrication & Supply of TT burner Assembly (Wind Box)** with **Vendor's Material** for **Adani Anuppur Unit-2 (1853) and Adani Mahan Ph-III Unit-2(1855) Projects and despatch of Finished Goods to the respective Project sites.**
- This is a **Two-Part** bid **E-Tender Enquiry**.
Part I (Techno - Commercial Bid) | **Part II** (Price Bid)
- Vendor shall ensure all the documents are uploaded in **E-Procurement System (EPS)** as per instructions given below: (EPS Website: <https://eprocurebhel.co.in/nicgep/app>)

S#	Type	DESCRIPTION	REMARKS
Part I (Techno - Commercial bid)			
1	Mandatory Fill and upload	Pre-Qualification Requirements (PQR) – Annexure A	Firm shall duly fill and upload the Pre-Qualification Requirement (PQR) as given in Annexure A
2	Mandatory Fill and upload	Annexure B for Financial Soundness	Firm shall fill and duly upload the details for Financial Soundness as given in Annexure B . Authorized signatory shall sign the document and company seal shall be affixed. Firm shall scan the document and upload the same in EPS.
3	Mandatory Fill and upload	Integrity Pact (IP)	Firm shall download the IP, fill in necessary details. Authorized signatory shall sign the document and company seal shall be affixed on all pages of Integrity Pact. Firm shall then upload the dully filled document in EPS.
4	Mandatory Fill and upload	Declaration by bidder	Firm shall print the document on their company's letter head, fill in necessary details (Name, Company, etc.,). Authorized signatory shall sign the document and company seal shall be affixed. Firm shall then upload the dully filled document in EPS.
5	Mandatory Upload	MSME Certificate	Firm to upload UDYAM REGISTRATION CERTIFICATE (URC) for MSME certificate in EPS. In case a Firm is NON-MSME then Firm shall declare in their company's letter head that they are NON MSE and upload the same in EPS.
Part II (Price bid)			
1	Mandatory Fill and upload	Price Bid	Firm shall download the Price Bid Format (an MS Excel sheet) from the EPS. In the Excel sheet, • Fill in their Vendor code (if registered with BHEL) and Vendor name in the space provided. • Fill in the Rate in Rs. per UoM in the appropriate space given. • Validate the Excel sheet. • Save the Excel sheet. • Then Excel sheet shall be uploaded in EPS. After uploading, Firm has to digitally sign the document using the option available in EPS. Firm not willing to quote for any particular Rate Schedule are advised to leave the space blank for that particular Rate Schedule in the price bid.

- In case of non-submission of above documents in requisite manner, offer submitted by Vendor shall be rejected.
- Conditional offers, offers which are incomplete or defective and offers not in accordance with the Tender conditions shall be rejected.
- As this tender enquiry is an **E-Tender** enquiry hence offer shall only be submitted in EPS only. No other mode of offer submission shall be entertained.
- Any new Vendor (not registered with Outsourcing Department of BHEL/Trichy) meeting Qualification Criteria is also eligible to participate in this Tender Enquiry.

8. The Techno Commercial bids shall be opened as specified in the EPS Portal. Opening of Price Bids shall be done through EPS only for Technically Qualified Vendor.
9. Only those Firms who have submitted the offer as per BHEL's Tender Conditions and submission of completely filled documents, shall be considered for evaluation and further processing.
10. Clarification required from Vendor by BHEL, if any, shall be furnished by Vendor within the time specified and delayed responses beyond the stipulated time lines are liable to be rejected. Vendor failing to submit the requisite documents will not be considered for Price bid opening (i.e. Part 2 opening.)
11. Offer with deviation shall be rejected.
12. Offer not submitted in the required format or incomplete bids are liable to be rejected.
13. Offer of Vendor which are not Techno-Commercially/Part-1 Qualified will be rejected and the same will be communicated to those Vendor with reasons.
14. **Unique Digital Submission Requirement:** To maintain the procedural integrity of the e-Procurement Process, Bidders must ensure bids are uploaded from unique and independent IP addresses. Submissions found to be sharing common digital infrastructure may be liable for rejection to ensure the sanctity of the competitive process.
15. To enable Vendor for submission of error-free offer, the following checklist has been provided. Vendor may refer the same before submission of offer.

S#	CHECKLIST FOR SUBMISSION OF OFFER BY VENDOR
1	Read and understand Scope of work.
2	Refer Drawings, Quality Documents and Painting Scheme before offer submission.
3	Note the Unit of Measurement (UOM) in this tender for each item. Care to be taken while submitting their Price offer.
4	Note the offer validity of offer and contract validity.
5	Note the Delivery period.
6	Note the Distribution of load and conditions for counter offering (if applicable) as given in tender.
7	Note the conditions w.r.to Bank Guarantee (BG) requirement before submission of offer.
8	Read and understand the GST clause.
9	Read and understand LD Clause, Breach of Contract Clause.
10	Note the Payment Terms and other terms & conditions as given in all sections of this NIT.
11	Read and Understand the BHEL Guidelines for Suspension of business dealings with suppliers/contractors (available at www.bhel.com) fully.
Note:	
1	The above checklist is only indicative and not exhaustive.
2	Terms & conditions given in the NIT shall be final and binding.
3	Vendor is strictly advised to read and understand Terms & Conditions given in all the Sections/Annexures of the Tender Enquiry before submission of offer.
4	Any changes to offer after bid opening will NOT be entertained.

For any clarifications, kindly contact:

Manager / Contracts / OS

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